

**\*ThaiSA Sixth Officers Meeting\* Minutes – April 18, 2007**

**SPRING FEST**

1. Budget for Spring Fest
2. Projected profit
3. Schedule for April 21<sup>st</sup>
4. Food
5. Performance
6. Public Relations
7. Clothing
8. Tables + grill
9. Arts & crafts
10. Games
11. Volunteers
12. Fashion show
13. Posters

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1. Budget for Spring Fest - \$420 (from grant)
    - Food = \$250
    - Trial food run = \$15
    - Cooler (\$5/cooler) = \$15
    - Change
      - A. \$50 in quarters
      - B. \$50 in \$1
      - C. \$50 in \$5

2. Projected profit

Menu	Price (\$)	Production Cost (\$)	Profit (\$)	Quantity	Total Profit (\$)
Mango&sticky rice	4	2	2	100	200
Grilled pork&sticky rice	4	2	2	70	140
Thai Ice Tea	1.50	0.10	1.40	300	420
Total	1130	370		470	760

3. Schedule for April 21<sup>st</sup>
  - **800am: Meet at I-House**
  - 800am-1000am: Warm food
  - 830am-1200pm: Performers (Joli & Tanida) will be at Wat getting dressed
  - 1000am-1100am: Booth setup; I-house kitchen available if needed
  - 1030am: Deadline to finish preparation
  - 1100am: Instruments arrive
  - 1145am-1200pm: Klong Yao performance at Great Hall
  - 330pm: Fashion show

4. Food
  - A. Friday April 20 preparation
    - Grilled pork (cut, marinate pork, put onto skewers) at Yui's apartment - Prince, Bow, P'Aae, P'LT, Joli
    - Sticky rice at Anthony's place – Peson
    - Thai Ice Tea & sticky rice for mangoes at Tanida's place – Jean
5. Performance
  - Final dress rehearsal: 1000pm at Wat on Thursday
  - Instruments will arrive at I-House at 1100am
  - Costumes? Next meeting
6. Public Relations
  - Need to make flyers by Thursday (latest)
  - Flyer on Friday on Sproul: meet at 1150am
  - Facebook
7. Clothing
  - A. Dress for April 21
    - Thai costumes
    - Back up: any shirt with Thai writing
8. Tables + grill
  - Circular grill (charcoal plus lighter will be provided) is located in open area between the Great Hall and Dining Hall
  - 2 tables, 2 chairs per table will be provided
  - Table 1
    - A. Food
    - B. Cash box
  - Table 2
    - A. TAT brochures
    - B. Raffle box
    - C. Donation box
    - D. Crafts sale
9. Arts & crafts
  - Crafts include bookmarks, purses, chopsticks
  - 10 items for sale (need to set price)
  - 5 items for raffle prizes
10. Games
  - Raffles
    - A. Get raffle with purchase of Thai ice tea or \$1.00
    - B. Prizes given out every hour, starting at 1200 and ending at 500 (grand prize)

- Tattoo
  - A. Draw different designs, Thai letters, etc on people's arms
- ThaiSA pong
  - A. Point of game: try to throw Ping-Pong ball into cup
  - B. 2 out of 3, get Thai ice tea
  - C. Winners will be given piece of paper with "Free Thai ice tea" in Thai written on it to claim prize

11. Volunteers

- 6 volunteers have signed up
- 2 can stay all day after 1200pm

12. Fashion show

- Those who are lumming will be in fashion show
- Thursday, 700pm, Homeroom at I-House – Spring Fest Meeting

13. Posters

- 2 posters with organization name on it
  - 1 poster for menu/raffle/prizes
  - 1 poster for tattoo/pong/raffle
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